

**Tasking Memorandum No. 00-195**

**Memorandum For Cdrs DCMDs**

**Subject:** SF 295 Summary Subcontracting Data for the Defense Information Operation Report (DIOR) (TASKING)

**Date:** APR 13 2000

**Suspense Dates:** May 17, 2000 and November 30, 2000

**Target Audience:** DCMD and CAO Commanders, all Small Business Specialist personnel

**Requirement(s):**

- DCMA CAO prime contractors submit SF 295, Summary Subcontract Reports, semi-annually to cognizant CAOs. The first semi-annual report is due April 30, 2000 and the second report is due October 31, 2000. Each CAO office is responsible to check that the SF 295 report is current, accurate and complete data for input to the DIOR system. All SF 295 reports will be input to the DIOR system as follows:
  - The first half DIOR deadline for CAO input is May 17, 2000.
  - The second half deadline for CAO input is November 30, 2000.
- CAOs will submit Attachment 1, SF295 Summary Listing, to the Districts five working days after the report is due from the contractor April 30, 2000 and October 31, 2000. CAO Commanders will receive written notification from the District of reports received after the five working day due date. Districts will send an email message to DCMA forwarding consolidated CAO summary listing on May 17, 2000 and November 30, 2000 close of business. Receipt of this listing at DCMA is notification all actions are complete.
- Department of Defense Washington Headquarters Services Memorandum, March 8, 2000, emphasizes this effort (Attachment 2).
- FAR 52.219-9(d)(10) is contract requirement for this action.
- The CAO and the district office will be active participants in the data analysis process. The data when submitted will be utilized to make more current decisions regarding compliance requirements in the program. This approach will permit a feedback mechanism to DIOR for data collection process improvement.
- The PLAS Code for this effort is 093.

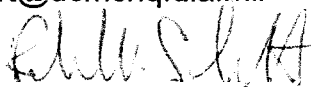
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Attachments